

May 28, 2020

Dear Students,

This is just a reminder that, in order to receive your CARES Act payment as soon as possible, we highly recommend that you fill out the survey below **by this Monday, June 1** if you have not already done so.

Jonathan Gibraltar

President

Wells College

Aurora, NY 13026

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From: President <President@wells.edu>

Date: Friday, May 15, 2020 at 4:10 PM

To: StudentsEmailList <Students@wells.edu>

Subject: IMPORTANT: How students can apply for federal emergency aid funds

Dear Students,

As you heard during the online Q&A session earlier this week, the federal government has provided all U.S. colleges with additional emergency funds to distribute to students who face financial hardship due to the pandemic.

The CARES Act mandates that each college receive funding directly from the government, and then distribute those funds directly to students who have incurred expenses related to the disruption of campus operations due to coronavirus.

How to Request Your CARES Act Payment

Thus, to receive emergency aid, we are requesting that students apply and certify that they have incurred food, housing, course materials, technology and/or health care expenses.

<https://wells.edu/cares-act-application>

We kindly ask that you respond to the survey by June 1, 2020, in order to receive priority review of your request; however, federal law allows students up to a year to apply for these funds. Please note that **you must be a U.S. citizen or an eligible non-citizen** (e.g., a green card holder or permanent resident) to receive these funds.

Also, the government’s CARES Act legislation requires us to ask about which expenses are related to your request for emergency funds, including food, housing, course materials, technology and/or health care. **You must select at least one expense category on the survey, but please know that your answer to this question will not affect the amount of the payment that you would receive.**

Next Steps in the Process

Once you verify and certify your request, and provide your name and student ID number in the survey, our business office will work on processing your aid request. Checks will be mailed out to the Legal Home Permanent (LHP) address that you previously provided the College.

Please note that distribution of approved funds has been determined via a sliding-scale method based on the student’s demonstrated need as determined by their FAFSA. Payment amounts will range from \$650 to \$970. If you did not file a FAFSA but meet the Title IV eligibility criteria, the payment is \$400.

Also, we ask that you refrain from contacting the business office at the current time about CARES Act payments unless you absolutely need to speak with them, so that they may focus on processing these payments.

A Note about How Checks Are Mailed

As mentioned above, checks will be sent via postal mail to the legal home permanent address (LHP) that you previously listed with the registrar’s office at Wells College.

Unlike the prorated room & board refunds you heard about earlier today — **these federally-provided emergency aid funds will not be deposited to your student account, and your current Wells account balance has no bearing on the net amount you would receive.**

To verify your current LHP address:

1. Log onto the Globe and click on the “face” icon in the upper right of the screen.
2. Go to My Profile & Settings, then click “Contact Information.”
3. Expand the address area and the LHP is listed as “Current Address.”

If you have any questions about your *address information*, please email the registrar’s office at registrar@wells.edu. **Again, please don’t forget to [fill out this survey](#) before June 1 so we can process your payment as soon as possible.**

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