

2016 Security and Fire Safety Report

A Note to Our Readers:

The Campus Security Act requires colleges and universities to publish an annual report every year by October 14th. This report includes statistics for the previous three years concerning reported crimes that

occurred on campus; in certain off-campus buildings or property owned or controlled by Wells College; and on public property within, or immediately adjacent to and accessible from, the campus.

The report also includes College policies concerning campus security, such as policies concerning sexual assault and other matters. You can obtain a printed copy of this report by contacting the Department of Campus Safety.

If you have any questions about anything contained in this report, please contact the Department of Campus Safety at x3229 (dial (315) 364-3229 from off campus.)

Availability of Crime Statistics

The Wells College Advisory Committee on Campus Safety will provide upon request all campus crime statistics as reported to the U.S. Department of Education. The U.S. Department of Education website is: www.ed.gov. Wells College provides campus crime statistics on its website, www.wells.edu. Requests for a hard copy may be directed to the Director of Campus Safety by phone at (315)-364-3229 or in writing to the Director of Campus Safety, Wells College, 170 Main Street, Aurora, NY 13026.

Department Mission Statement

The Mission of the Wells College Department of Campus Safety is to support the overall educational mission of Wells College by providing a safe, friendly and welcoming environment for students, visitors, faculty and staff to live, learn, work, and play.

Department Values

The Wells College Department of Campus Safety values the principles of honesty, integrity, honor, fairness, and respect in our interactions with those we serve. We are committed to achieving excellence in our services through community-based, pro-active programs.

2016 Security and Fire Safety Report

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I. Campus Law Enforcement Authority and Jurisdiction

Located in the Bellinzoni Building, the Department of Campus Safety is dedicated to providing professional campus safety and security services to the college community in support of the College's academic mission. Our Campus Safety Officers are officials of the College with specific responsibilities for safety, security and traffic control enforcement.

All Campus Safety Officers are duly licensed through the New York State Department of State, and derive their authority from the New York State General Business Law, Article 7-A (commonly referred to as the Security Guard Act).

Wells College Campus Safety officers have the authority to ask persons for identification and to determine whether individuals have lawful business at Wells College. Wells College Security officers have the authority to enforce campus rules and regulations.

Campus Safety Officers possess "citizen" arrest powers and have the ability to detain individuals on the property of Wells College pending the release to local or state police agencies. The Department of Campus Safety has primary jurisdiction for preliminary investigations of criminal incidents occurring on campus.

When warranted, local law enforcement agencies may be contacted to assist or assume control of incidents/investigations. The Department of Campus Safety at Wells College maintains a professional working relationship with the Cayuga County Sheriff's Office and the New York State Police.

Every encounter between a Wells community member and a Campus Safety Officer is an educational opportunity. We strive to make all encounters positive; however, when situations arise that require the intervention of a Campus Safety Officer, part of the resolution process is explaining the nature of campus policies and referring infractions to College administrators for resolution.

All crime victims and witnesses are strongly encouraged to immediately report crimes to the Department of Campus Safety at (315)-364-3229 or the appropriate law enforcement agency by dialing 911. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

II. Reporting Emergencies, Crimes and Policy Violations

Despite Campus Safety's best efforts, crimes and policy violations do occur on campus. Community members should promptly report all crimes, policy violations, and any suspicious behavior that they witness. Campus Safety will investigate all reports and activate the appropriate College judicial procedures.

All emergencies should be reported to the Department of Campus Safety by calling (315) 364-3229. Community members are strongly encouraged to immediately report criminal activity, hate/bias motivated incidents, and any/all suspicious person(s) to the Department of Campus Safety.

Individuals may also report criminal activity to the following Campus Security Officials:

- Department Heads
- Academic Dean
- Dean of Students
- Director of Campus Life
- Athletic Director or Coach
- Human Resources Manager
- Student Advisors / Residents Advisors/ Orientation Leaders / Peer Leaders

Off-Campus Incidents

Incidents that occur off the Wells College campus are investigated by the law enforcement agency having jurisdiction. All campus support services are available to you regardless of where the incident took place. The Department of Campus Safety can help you in identifying the appropriate investigative agency or agencies and assist in contacting them.

III. Confidential Reporting Procedures

If you are the victim of, or witness to, a crime, you may want to consider making a confidential report. With your permission, the Dean of Students, the Director of Residential Life & Learning Communities, or the Director of Campus Safety, can file a report on the details of the incident and begin to conduct an investigation without revealing your identity.

The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the College can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger.

The victim or witness who filed the report may choose not to pursue disciplinary action or to utilize the disciplinary process as outlined in the *Wells College Community Handbook*. This process is confidential, and may result in action up to and including suspension, expulsion or termination of employment for the offender from the College.

Clery Policy Statement Addressing Counselors

Campus “Professional Counselors”, when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy they are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary/confidential basis for inclusion into the annual crime statistics. Counselors are defined as:

- Professional Counselor is an employee of an institution whose official responsibilities including providing psychological counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification.

IV. Timely Warnings and Emergency Notifications

It is the policy of Wells College and the Department of Campus Safety to comply with the “Timely Warning” provisions of the Jeanne Clery Act and the “Emergency Notification” provisions of the Campus Crime Statistics Act by providing the required warnings to the Wells community in an efficient and expedient manner.

In the event that a situation arises, either on or off campus, that, in the judgment of the Dean of Students and the Director of Campus Safety constitutes an ongoing or continuing threat to the community, a campus wide timely warning will be issued. Based on the type of emergency or threat facing the community, emergency notifications may be disseminated by the most expedient method to ensure individuals have time to prepare or react to the situation.

Dissemination methods include:

- Use of the *Wells Express Alert* text messaging and e-mail system.
- Direct phone calls to designated personnel.
- Campus-wide e-mail.
- The use of runners or other individuals (e.g., Residence Directors/Resident Advisors) to personally deliver notifications to community members.

If the threat involves an immediate violent criminal threat or other non-natural incident, such as an armed gunman or active shooter on campus, or a hazardous material spill, the emergency notifications will include the Cayuga County 911 Center and/or other emergency services. The emergency notifications will be disseminated on a continual basis until such time as it has been determined that threat to the community no longer exists. Once the incident is over or the threat no longer exists, an all-clear notification will be disseminated to the community through all available means.

V. Daily Crime Log

In compliance with federal law, the Department of Campus Safety maintains a daily crime log listing all crimes reported to the Department of Campus Safety that occurred on campus, in or on non-campus buildings or property, or on public property immediately adjacent to and accessible from the campus or within the patrol jurisdiction of Campus Safety.

The log lists the date, time reported, date occurred, general location, and disposition of the complaint if this information is known at the time the daily crime log is created. The daily crime log is available for public inspection during normal business hours at the Department of Campus Safety or anytime online on the Campus Safety Globe page at www.wells.edu.

VI. Missing Student Reporting Procedures

Emergency Contact Designation

At the beginning of each academic year, students age 18 and over or emancipated minors who will be living in on-campus housing will be given the opportunity to designate an individual or individuals to be contacted by the College no more than 24 hours after the time that the student is determined to be missing.

In the event that a student who is under the age of 18 and not emancipated is determined to be missing pursuant to the procedures listed below, the College is required to notify a custodial parent or guardian no more than 24 hours after the student has been determined to be missing.

The appropriate law enforcement agencies will be notified of any students determined to be missing for more than 24 hours, or if circumstances warrant, as soon as possible if the student's safety is in jeopardy. This notification will take place regardless of any emergency contact information registered by the student.

Reporting/Investigation Procedures

Members of the Wells community should immediately report any possible missing student(s) to the Department of Campus Safety. There is no waiting period for initially reporting a student missing.

If the initial report involves sufficient information/evidence that the student that is being reported as missing is the victim of foul play or the student's life may be in danger (e.g., a witnessed abduction, suicide note left in the student's room, etc.), personnel may immediately call the Cayuga County 911 Center to initiate a formal missing person report.

The reporting officer will contact the Director of Campus Safety (Director), the Dean of Students, or the on-call Dean of Students personnel, and advise them on the situation and to receive additional consultation. The Dean of Students will ascertain if/when other members of the Senior Staff and the Director of Communications need to be contacted.

If the missing student resides off campus and the matter is first reported to the College, personnel will assist contacting the local jurisdiction legally responsible for investigating the report. Campus Safety will also assist the local jurisdiction with the investigation upon request by providing pertinent information on the student and by using any of the procedures and the resources listed above, that are legally permissible, to assist in the investigation.

VII. Building Security and Access Control Procedures

It is the policy of the Wells College Department of Campus Safety to provide the members of the college community a safe and secure environment to work and learn by ensuring access to specific buildings is limited to authorized individuals.

Residential Buildings

The exterior doors of all residential buildings are secured 24 hours a day while students are in residence. Department personnel will conduct regular inspections of the residential buildings to ensure the exterior doors are secured.

If personnel receive requests to grant access to a residential building from an individual, the individual will be asked to provide identification prior to being allowed access to the specific residential building and the information will be properly documented.

Academic/Administrative Buildings

During business hours, the Wells College, excluding residential buildings, will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours, access to all Wells College facilities is by key, if issued, or by admittance by a Campus Safety Officer. During extended breaks, or between scheduled semesters, admittance to any facility will be limited to individuals who possess keys to specific buildings and to those on established access lists.

All academic/office buildings will be secured and opened according to established schedules. The security schedules for each building will be reviewed with the faculty and staff of each building to ensure the academic, business, and security needs of the facility are being met.

VIII. Crime Prevention

Campus Safety officers are available to assist Resident Assistants with residence hall programming about personal safety issues and fire hazards. These programs are also offered in non-residential settings and are available to any member of the community.

Personal Safety

Make it a habit to be cautious around campus, in buildings, and in transit. Campus Safety hopes you will make the following steps part of your daily routine.

Around Campus

- Walk safely: Don't walk alone at night, especially in dark, vacant areas. Avoid shortcuts. If you must walk alone, proceed directly to your destination on well-lit paths. Look alert; be aware of your surroundings.
- Use safety escorts: Campus Safety will transport students at night from any of our parking lots to their residence hall when safety is a concern. Student may use the blue-light phone in the lots, or at other locations on campus to call for a ride or walking escort.

Note: Campus emergency response and investigations have priority over escorts and therefore delays are possible.
- Don't jog alone in remote areas during the day and never jog alone at night.
- Carry a whistle or other device that makes noise and keep it ready to use.
- Report suspicious people or circumstances to Campus Safety.
- Carry your cell phone. Pre-program Campus Safety's phone number (315)-364-3229.

In Buildings

- Always leave room doors and windows locked. Draw shades/close curtains at night.
- Never prop open doors outside residence halls or other buildings.
- Don't allow strangers into the residence hall. Sometimes people you don't know will try to enter with you after you open the door. Ask them to use the access phone to have their guest meet them. If they continue into the building, call Campus Safety.
- If you are comfortable doing so, make it your business to ask a stranger in your building if you may be of any assistance. If the answer is hostile, evasive, or otherwise unsatisfactory, call Campus Safety.
- Don't leave valuables visible.
- Lock your door. This is the best deterrent to the casual thief. It takes only about eight seconds for someone to walk into an open room and take something. Even if you are only going to the bathroom or into the room next door, lock your door.
- Keep your keys and ID Card safe. Don't lend your keys or ID Card to anyone; others may not be as careful with them as you are or may forget to lock your room.

IX. Wells College Alcohol Policy

Wells College includes among its goals the education of students to think critically, reason

wisely, and act humanely as they cultivate meaningful lives. As part of this education, Wells College promotes informed choices about the consumption of alcohol by all members of the Wells community. Members of the Wells community are subject to all federal, state, county and municipal laws and ordinances as well as College regulations and policies regulating the possession, use, sale, and purchase of alcohol.

For the purposes of this policy, the term “Alcohol” means any beverage or food item containing alcohol intended or prepared for consumption.

Alcohol Policy

A. Students must be 21 years of age or older to consume or possess alcohol on any Wells College property.

1. As the use of alcohol by those of legal drinking age is permitted on campus, the responsibility for complying with all policies and procedures applying to the possession, use, sale, purchase, and service of alcohol on any Wells College property lies solely with each individual community member.

B. Prohibited Activities - The following actions/activities are prohibited:

1. The possession or consumption of alcohol by any student under the age of 21;
 - a. Any Wells college student who permits an underage guest or other individual they are responsible for to possess or consume alcohol on campus property is in violation of the alcohol policy.
2. Possession and/or use of false identification for the purpose of obtaining alcohol or gaining access to an establishment that serves alcohol;
3. Providing alcoholic beverages to any person who is under 21 years of age;
4. Engaging in activities, whether alcohol is present or not, that promote irresponsible or binge drinking (e.g. drinking games, chugging contests, or any means where alcohol is consumed as part of a competition);
5. Public intoxication and/or drunken behavior, which result in the destruction of property, or conduct that is disorderly, disruptive, and/or disrespectful to any member of the campus community;
6. Possession or transportation of open alcohol containers in public areas of the College;
7. Possession of alcohol is prohibited at all College functions in which students are in attendance, including (but not limited to) dances, concerts, athletic events, and dinners, without proper submission of an Event Request Form and Alcohol Exemption Form

signed by the appropriate college officials;

8. The possession or consumption of alcohol on any college owned, leased, or contracted van, bus, or other vehicle travelling to or from on or off-campus events;
 9. Possession of large quantities/bulk containers of alcohol, including, but not limited to, kegs, alcoholic punch in excess of one gallon, in any residence hall room, college-owned or operated apartment, or other college property;
 - a. All students present in a room or area where large quantities/bulk containers of alcohol are present are in violation of this policy.
 10. Socially irresponsible or illegal alcohol-related conduct that occurs off campus (e.g., off-campus arrest for underage drinking, or alcohol-related conduct);
- C. The allowable amount of alcohol allowed in any college-owned or operated residence hall room or apartment by a single student who is of legal drinking age is limited to:
- thirty (30) 12-ounce containers of beer/malted beverage, OR
 - two (2) one-liter bottles of wine, OR
 - one (1) one-liter of distilled spirits, OR
 - a reasonable combination of these types.
1. All students present in a room or area where large quantities/bulk containers of alcohol are present are in violation of this policy.
- D. Any alcohol possessed in violation of any provision of this policy may be confiscated and disposed of by Campus Safety personnel or other college official.

E. Applicable New York State Laws Regarding Alcohol

New York State Alcoholic Beverage Control Law

In New York State, it is illegal for anyone under the age of 21 to possess any alcoholic beverage with the intent to consume such beverage. A fine of up to \$50 and/or completion of an alcohol awareness program may be imposed for a violation.

If a person presents written evidence of age that is false or fraudulent for the purpose of purchasing or attempting to purchase any alcoholic beverage, a fine of not more than \$100 and/or an appropriate amount of community service not to exceed 30 hours and/or

completion of an alcohol awareness program may be imposed if it is a first violation.

It is illegal to sell or give away alcoholic beverages to a person, actually or apparently, under the age of 21 or to a person under the influence of alcohol. A conviction may result in a fine of up to \$200 and/or five days in jail.

New York State Vehicle and Traffic Law

Driving while intoxicated is a criminal offense and may result in a fine of not less than \$500, a six-month license revocation, and/or up to one year in jail. A subsequent conviction may result in a more serious sentence.

New York State Penal Law

A driver of any age who is intoxicated and causes someone's death in an accident may be charged with vehicular manslaughter in the second degree and fined up to \$5,000 and/or sentenced to up to seven years in prison.

New York State General Obligations Law

If a person is injured by someone under the age of 21 who is intoxicated or whose ability is impaired, the injured person has a right of action against the person who caused such impairment and has a right to recover damages.

If a person is injured by someone who is intoxicated or by reason of that person's intoxication, the injured person has a right of action against the person who unlawfully caused or contributed to such intoxication and has a right to recover damages.

X. Wells College Policy on Drugs

Wells College believes that students have the right to live and work in an environment free from the effects of drugs and drug abuse. Accountability and shared responsibility serve as the overarching principles that shape this policy.

In that spirit the policy aims to clarify the responsibilities of community members, define appropriate behaviors, describe the College's response to hazardous, illegal or disruptive behavior, and inform community members about the resources available for addressing drug-related concerns and problems.

In accordance with state and federal laws, Wells College has established these priorities:

1. To provide an atmosphere free from the manufacture, sale, distribution, use or abuse of illegal or prescription drugs;
2. To stress safety, and individual accountability for all Wells College students;

3. To establish clear penalties for violating the College's drug policy; and
4. To provide students with information about confidential on- and off-campus resources to address issues related to drug use and abuse.

All Wells College students are expected to comply with federal, state, and local laws, to follow the requirements of the College's drug policy and to respect the right to a drug free environment shared by all members of the campus community.

Violations of the Wells College Drug Policy or of any of the state laws of New York are subject to disciplinary action.

Drug Policy

It is a violation of the Wells College Drug Policy for students to:

- A. Possess, manufacture, sell, distribute, use, or participate in the use of illegal drugs. Prohibited drugs include all illegal drugs such as marijuana, cocaine, heroin, LSD and other hallucinogens, designer drugs and prescription drugs or other illegal drugs.
- B. The use, possession, or distribution of synthetic cannabinoid (marijuana) products.
- C. Have drug paraphernalia, such as bongs, pipes, or other devices possessed for drug use, in their residence hall rooms or apartments, in their possession, or in any area under their immediate control.
- D. Provide illegal or prescription drugs to another individual or use prescription drugs for purposes other than those for which they are prescribed.
- E. Violate state, federal or local laws concerning drug use, distribution, sale or manufacture.

Sanctions

Violation of the drug policy will subject students to disciplinary actions that may range from probation, fines, loss of housing and up to suspension or expulsion from Wells College. The College may also require a student who possesses or uses illicit drugs or is found with drug paraphernalia to participate in an approved drug rehabilitation program (at the expense of the student) and to provide the College satisfactory evidence of successful completion of the program and of being drug free.

When it is not possible to determine who within a group of students is responsible for the use, possession, manufacture, sale or distribution of drugs, responsibility for the offense will fall on the occupant in whose room or automobile or social gathering the violation occurs unless another individual within the group accepts responsibility.

F. Applicable New York State Laws Regarding Drugs

New York State Penal Law

Unlawful possession of marijuana is a violation punishable by a fine of up to \$100. Subsequent violations may result in fines of up to \$250 and/or imprisonment for up to 15 days. Selling more than 16 ounces of marijuana is a Class C felony, punishable by up to 15 years in prison.

Unlawful possession of small amounts of a controlled substance (e.g., cocaine, LSD, PCP, or other hallucinogenic substances, stimulants, or narcotics) is a Class A misdemeanor and may result in a \$1,000 fine and/or up to one year in jail. Violations of all other possession and sale laws involving controlled substances are felonies and may result in punishments of up to life in prison.

New York State Vehicle and Traffic Law

The laws and penalties for drinking and driving also apply to driving a motor vehicle while a person's ability is impaired by the use of a drug.

Federal Laws

For a first conviction of illegal possession of a controlled substance, a person may be imprisoned for up to one year and/or fined at least \$1,000 but not more than \$100,000. After two or more prior convictions the penalty increases to at least 90 days in jail but not more than three years and/or a fine of at least \$5,000 but not more than \$250,000.

Other penalties may apply, such as forfeiture of personal and real property used to possess or to facilitate possession of a controlled substance, denial of certain federal benefits, and revocation of certain federal licenses.

Community Resources/Alcohol and Drug Abuse Information

Alcoholics Anonymous, Al-Anon, Alateen 200 North Tioga Street Ithaca, NY 14850 607.273.1541 www.aa.org	Cayuga Counseling Services 17 East Genesee Street Auburn, NY 13021 253.9795 www.cayuganet.org/cayugacounseling
Confidential Help for Alcohol and Drugs (C.H.A.D.) 75 Genesee Street Auburn, NY 13021 253.9786	Cayuga County Mental Health Center 157 Genesee Street 146 North Street Auburn, NY 13021 Auburn, NY 13021 253.0341 253.2746 www.cayuga.ny.us/menthlth/

Drug Abuse Line 800.522.5353 New York State Council on Alcoholism 800.252.2557	Community Medical Center 18 Wells Road Aurora, NY 13026 364.3388 364.3273
Alcohol & Drug Council of Tompkins County 201 East Green Street Ithaca, NY 14850 607.274.6288 www.alcoholdrugcouncil.org	Tompkins County Mental Health Clinic 4th Floor 201 East Green Street Ithaca, NY 14850 607.274.6200 www.tompkins-co.org

XI. Sexual Assault Prevention and Response

Wells College is committed to maintaining a positive emotional and physical environment in which all students, faculty, staff, administrators, and guests have an equal opportunity to achieve success. The College will not tolerate any acts of sexual misconduct as is outlined in this policy. These acts are inconsistent with the Wells College mission, Community Standards, Honor Code, state and federal law, and with maintaining social responsibility and academic freedom on campus. Any individual who is found to have violated this policy may face disciplinary sanctions up to and including expulsion or termination of employment.

Wells College encourages prompt reporting of any incident of sexual or gender-based misconduct to the College and to local law enforcement or civil rights enforcement agencies. Upon receipt of a report, the College will take prompt and effective action by: providing interim remedies and support for individuals who make a report or seek assistance under this policy (referred to as the "Complainant"); conducting a review of the conduct under Title IX of the Education Amendments of 1972; addressing the safety of individuals and the campus community, and as warranted, pursuing resolution through informal measures or formal disciplinary action against the accused individual (referred to as the "Respondent").

All Wells College community members are strongly encouraged to report information regarding any incident of sexual misconduct directly to a member of the Title IX team. Wells College is able to respond only to those incidents that come to its attention.

This policy has been developed to reaffirm Wells College's institutional values, to define community expectations, to provide recourse for those individuals whose rights have been violated, and to provide fair and equitable procedures for determining when this policy has been violated. Retaliation against any person or group who makes a complaint, cooperates with an investigation, or participates in a grievance procedure is a violation of College policy. Retaliation should be reported

promptly to the Title IX Coordinator, Title IX Deputies, or a member of the Title IX team for investigation, which may result in disciplinary action independent of any sanction or interim measures imposed in response to the underlying allegations of discrimination and/or harassment.

All members of the Wells College community are encouraged to participate in the process of creating a welcoming, safe, and respectful atmosphere and environment. It is an expectation of this College that all Wells College community members will take reasonable and prudent actions to prevent and stop an act of sexual misconduct. As a bystander, taking action may include direct intervention in a situation and setting that allows a bystander to do so safely, enlisting assistance from peers, contacting Campus Safety, or seeking assistance from a person in authority. Members of the College community who choose to exercise this positive moral obligation will be supported by Wells College and protected from retaliation.

Sexual Misconduct Definition

Sexual misconduct is defined as any sexual contact or conduct with another person without that person's consent. Sexual misconduct also includes sexual contact or conduct with another person who is under the age of 16 or whose ability to appraise or control conduct is substantially impaired.

Whether a person is impaired or incapacitated by ingestion of alcohol, drugs or otherwise, and thus incapable of providing consent, invokes the judgment of a reasonable person. That is, would a reasonable person observing an individual's behavior believe that he/she may be mentally impaired or incapacitated?

Whether or not this standard is met will be determined on a case-by-case basis, followed by an investigation and/or meeting involving the appropriate College administrators and/or disciplinary body. Impairment or intoxication by the alleged perpetrator does not excuse the conduct.

Violations

Acts of sexual harassment and sexual misconduct violate this protocol and sanctions for students found responsible for such violations will be determined on a case-by-case basis in accordance with the nature and severity of the violation:

Applicable Procedures

1. Bringing a complaint

- (a) Any student in the College community who believes that he or she has been the victim of harassment or sexual misconduct as defined above may report the incident to the

department of Campus Safety, the Office of Residence Life, the Dean of Students office or the Title IX Officer.

- (b) A College administrator may initiate charges within the scope of these procedures to address potential issues of concern to the College and/or a member or members of the College community.

In such cases, the procedures described below will be altered to the extent necessary at the discretion of the College for the efficient disposition of a charge, given the circumstances presented.

2. Resolution of a complaint

Upon receipt of a report, Wells College will impose reasonable and appropriate interim measures designed to eliminate the hostile environment and protect the parties involved. Wells College will make reasonable efforts to communicate with the parties to ensure that all safety, emotional, and physical well-being concerns are being addressed. Interim measures may be imposed regardless of whether formal disciplinary action is sought by the Complainant or the College.

A Complainant or Respondent may request a No-Contact Order or other protection, or the College may choose to impose interim measures at its discretion to ensure the safety of all parties, the broader Wells College and Aurora community, and/or the integrity of the process.

All individuals are encouraged to report concerns about failure of another individual to abide by any restrictions imposed by an interim measure. The College will take immediate and responsive action to enforce a previously implemented measure.

Range of Measures

Interim measures will be implemented at the discretion of the College, a formal Title IX case DOES NOT need to be filed in order to receive support from Wells. Potential remedies, which may be applied to the Complainant and/or the Respondent, include but are not limited to:

- Access to counseling services and assistance in setting up an initial appointment, both on and off campus
- Imposition of the campus No Contact Orders
- Rescheduling of exams and assignments in conjunction with appropriate faculty
- Providing alternative course completion options (with the agreement of the appropriate faculty)

- Changing of class schedule, including the ability to take an "incomplete", drop a course without penalty or transfer sections (with the agreement of the appropriate faculty)
- Change a work schedule or job assignment
- Change housing assignments
- Arrange to dissolve a Housing Contract and pro-rate a refund in accordance with campus housing policies
- Assistance from College support staff in completing housing relocation
- Limit an individual or organization's access to certain College facilities or activities pending resolution of the matter
- Voluntary withdrawal
- Providing an escort to ensure safe movement between classes and activities
- Providing medical services
- Providing academic support services, such as tutoring
- Interim suspension or College-imposed leave

Informal Resolution: In some instances, incidents and/or allegations are most appropriately resolved in a manner not resulting in formal judicial charges, including, but not limited to, meeting with a counselor at the Medical Center and/or other faculty/staff or other campus or off-campus resources as appropriate (i.e. off campus agencies, mediators, counselors, etc).

Conduct Review Meeting: A Conduct Review Meeting may be conducted by a Campus Life administrator to adjudicate the alleged violation in keeping with procedures outlined in the Student Conduct Code.

Harassment Complaint Board Investigation: The Dean of Students contacts the Harassment Complaint Board as outlined in the Wells College Harassment Policy and follows the Hearing procedures outlined in the Harassment Policy.

Administrative Decision: The Dean of Students may make an administrative decision regarding an alleged violation of the Student Conduct Code. The College also reserves the right to place a student on interim suspension when conduct is deemed to be in violation of College policy or in situations where the student poses a risk to him/herself, to other or the College and its programs and mission. In taking such action, the College need not assign further reasons. A student placed on interim suspension will normally be entitled to

a Conduct Review Meeting within 72 hours.

No Further Action: Dean of Students determines there is not sufficient basis to justify proceeding further and the disciplinary matter is dropped or other charges are assigned, as appropriate.

False Report: The Dean of Students determines that the alleged victim made a knowingly false statement and the disciplinary processes outlined in the Student Conduct Code is engaged.

Additional Information Regarding the Sexual Harassment and Sexual Misconduct Process

XII. Sex Offender Registration Information

In accordance with the Federal Campus Sex Crimes Prevention Act of 2000, the Department of Campus Safety is providing a link to the New York State Sex Offender Registry. This law requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a state concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a state to provide notice, as required under state law, of each institution of higher education in that state at which the person is employed, carries on a vocation, or is a student. Chapter 192 of the laws of 1995 was signed into law by Governor George E. Pataki on July 25, 1995.

The SORA was enacted to assist local law enforcement agencies to protect communities by 1) requiring sex offenders to register with the state and 2) providing information to the public about certain sex offenders living in their communities. The SORA took effect and became operational on January 21, 1996. The SORA also requires registration of those individuals convicted in another jurisdiction if the offense is equivalent to a New York State registerable offense. Individuals convicted of certain enumerated sex offenses or sexually violent offenses on or after the effective date of the act must register with the Division of Criminal Justice Services.

Additionally, any person convicted of a qualifying offense that was incarcerated or under parole or probation supervision on that date is included in the sex offender registry. The following websites give direct information relative to advising the Wells College community where law enforcement agency information provided by New York State concerning registered sex offenders may be obtained.

- ★ [New York State Sex Offender Registry](#): Information about the New York State Sex Offender
- ★ [Database searches](#): Sex Offender Registry Information Line 1-800-262-3257

XIII. Annual Disclosure of Crime Statistics

The Department of Campus Safety prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. This report is prepared in cooperation

with the Dean of Students office, Department of Campus Safety, and local law enforcement surrounding our campus. Each entity provides updated information on their educational efforts and programs to comply with the Act.

Campus crime, arrest and referral statistics include those reported to the Department of Campus Safety, designated campus officials (including but not limited to directors, deans, department heads, judicial affairs, advisors to students/student organizations, athletic coaches), and local law enforcement agencies. These statistics may also include crimes that have occurred in private residences, businesses and on public property in a geographical defined area which surrounds the college campus. Crimes Statistics are also available on the Campus Safety Globe page. Copies of the crime statistics may also be obtained at the Department of Campus Safety located in the Bellinzoni building.

XIV. Clery Act Crime Statistics

The following statistics on annual incident rates are provided yearly and comply with the federal Crime Awareness and Campus Security Act of 1990, the Higher Education Amendments of 1992 and Massachusetts General Laws (1996) Chapter 6, Section 168C. These statistics, which conform to the FBI Uniform Crime Reporting System, vary pending outcomes of ongoing investigations.

These statistics are compiled from all incidents reported to the Department of Campus Safety, as well as any third party reports forwarded by other campus officials, as well as any reported to police departments with concurrent jurisdiction over on campus and non-campus College property. They are compiled by the Department of Campus Safety.

Definitions of Clery Act Crimes - To aid in the understanding of the crimes reported in this document, we are providing the following definitions.

- ★ **Murder and Non-Negligent Manslaughter:** The willful (non-negligent) killing of one human being by another.
- ★ **Negligent Manslaughter:** The killing of another person through gross negligence.
- ★ **Forcible Sex Offenses:** Any sexual act directed against another person, forcibly or against that person's will, where the victim is incapable of giving consent. This category includes the following:
 - **Forcible Rape:** The carnal knowledge of a person, forcibly or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his or her temporary or permanent mental or physical incapacity or because of his or her youth.
 - **Forcible Sodomy:** Oral or anal sexual intercourse with another person, forcibly or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.

- **Sexual Assault with an Object:** To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
- **Forcible Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental incapacity. Forcible fondling includes "indecent liberties" and "child molesting."
- ★ **Nonforcible Sex Offenses:** Unlawful, non-forcible sexual intercourse, including the following:
 - **Incest** – Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
 - **Statutory Rape** – Non-forcible sexual intercourse with a person who is under the statutory age of consent.
- ★ **Robbery:** The taking or attempt to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or putting the victim in fear.
- ★ **Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. Some examples of severe or aggravated bodily injuries are wounds requiring stitches, broken bones, and internal injuries.
- ★ **Burglary:** The unlawful entry of a structure to commit a felony or a theft.
- ★ **Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle.
- ★ **Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle, aircraft, personal property of another, etc.
- ★ **Hate Crimes:** All of the above crimes or any other crime involving bodily injury or the crimes of larceny theft, simple assault, intimidation, and destruction, damage or vandalism of property but only if such offenses are bias/hate motivated. Federal law defines hate crimes as those that manifest evidence that the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability.
- ★ **Illegal Weapons Possession Violations:** Weapons offenses, regulatory in nature, such as the manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; using, manufacturing, etc., of silencers; furnishing deadly weapons to minors; aliens possessing

deadly weapons; and all attempts to commit any of the above.

- ★ **Drug Abuse Violations:** Violations of federal, state, and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs or marijuana.
- ★ **Liquor Law Violations:** The violations of state laws or local ordinances prohibiting the manufacture, sale, transporting, furnishing, or possessing of intoxicating liquor; maintaining unlawful drinking places; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance (except where permitted by law); and all attempts to commit any of the aforementioned.

Definitions of Geographical Categories

- ★ **Campus**

Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls.

Any building or property owned by the institution, but controlled by another person, that is within or reasonably contiguous to the geographic area, is frequently used by students, and/or supports institutional purposes (such as a food or other retail vendor).

- ★ **Residence Halls**

On-campus residence or other residential facilities for students. Please note that statistics reported in this category are a subset of those reported in the "campus" category.

- ★ **Non-Campus**

Any building or property owned or controlled by a student organization that is officially recognized by the institution.

Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

- ★ **Public Property**

All public property, including parks, thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to, and accessible from, the campus.

Wells College

FY2015 Clery Crime Statistics

Criminal Offenses	On - Campus			On - Campus Residential			Non - Campus			Public Property		
	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
a. Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
b. Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
c. Sex offenses - Forcible	1	0	0	1	0	0	0	0	0	0	0	0
d. Sex offenses - Non-forcible	0	0	0	0	0	0	0	0	0	0	0	0
e. Robbery	0	0	0	0	0	0	0	0	0	0	0	0
f. Aggravated assault	0	0	0	0	0	0	0	0	0	0	0	0
g. Burglary	0	0	2	0	0	0	0	0	0	0	2	0
h. Motor vehicle theft	0	0	0	0	0	0	0	0	0	0	0	0
i. Arson	0	0	0	0	0	0	0	0	0	0	0	0
j. Any other crime involving bodily injury	0	0	0	0	0	0	0	0	0	0	0	0

Criminal Offenses as Hate Crimes	On - Campus			On - Campus Residential			Non - Campus			Public Property		
	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
a. Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
b. Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
c. Sex offenses - Forcible	0	0	0	0	0	0	0	0	0	0	0	0
d. Sex offenses - Non-forcible	0	0	0	0	0	0	0	0	0	0	0	0
e. Robbery	0	0	0	0	0	0	0	0	0	0	0	0
f. Aggravated assault	0	0	0	0	0	0	0	0	0	0	0	0
g. Burglary	0	0	0	0	0	0	0	0	0	0	0	0
h. Motor vehicle theft	0	0	0	0	0	0	0	0	0	0	0	0
i. Arson	0	0	0	0	0	0	0	0	0	0	0	0
j. Any other crime involving bodily injury	0	0	0	0	0	0	0	0	0	0	0	0
k. Larceny-Theft	0	0	0	0	0	0	0	0	0	0	0	0
l. Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0
m. Intimidation	0	0	0	0	0	0	0	0	0	0	0	0
n. Destruction/Damage/Vandalism	0	0	0	0	0	0	0	0	0	0	0	0

Wells College
**FY2015 Clery Crime Statistics -
Continued**

Hate Crimes (by prejudices)	On - Campus			On - Campus Residential			Non - Campus			Public Property		
	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
Race	0	0	0	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0
VAWA												
Disability	0	0	0	0	0	0	0	0	0	0	0	0
*Domestic Violence		0	0		0	0		0	0		0	0
*Date Violence			0	0			0			0		0
*Sexual Assault			0	1			0		0	2		0
*Stalking			0	0			0		0	0	0	0
Arrest/Referrals - Select Offenses												
	On - Campus			On - Campus Residential			Non - Campus			Public Property		
	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
Liquor Law Violations												
Arrest	0	1	1	0	1	1	0	0	0	0	0	0
Referral	37	57	91	37	57	91	0	0	0	0	0	0
Drug Law Violations												
Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Referral	10	48	34	10	48	34	0	0	0	0	0	0
Illegal Weapons Violation												
Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0	0	0	0

NOTES: The "On-Campus Residential" category is a subset of the "On-Campus" Category.

Requests for Statistics were submitted to local law enforcement, however only the Cayuga County Sheriff's Office responded

Wells College 2015 Fire Safety Report

The Higher Education Opportunity Act (HEOA) includes various provisions related to fire safety and requires institutions with on-campus housing to publish annually a fire safety report that provides statistics for all on-campus residence facilities.

The report must detail such information as the number of fires, deaths, injuries, fire drills, fire-related property damage, and the type of fire detection systems in each building. In addition, each

institute must maintain a log of all campus student housing fires, including the nature, date, time, and general location of each fire.

I. Residential Life and Fire Safety

Wells College has undertaken an aggressive review and restructure of its fire safety program, including policies and procedures for conducting fire and evacuation drills, the inventory and maintenance of fire detection and suppression systems, and in-service training for students, faculty, and staff.

Department of Campus Safety personnel work in close partnership with residential life staff on life and fire safety training basics to include evacuation planning and procedures, fire behavior, malicious activation of fire alarms, and assessing living areas for fire safety.

II. Daily Campus Fire Log

In compliance with federal law, the Department of Campus Safety maintains a daily campus fire log listing all campus student housing fires, including the nature, date, time, and general location of each fire that occurred on campus within any of the College-provided student residential facilities.

The daily fire log is available for public inspection during normal business hours at the Office of Public Safety or anytime online on the Campus Safety Globe page.

III. 2015 Fire Statistics

The table below documents the fire statistics for on-campus residential housing during 2015.

2015 Residence Hall Fire Statistics					
Residence Hall	Number of Fires	Cause of Fire	No. of Fire Related Injuries ¹	No. of Fire Related Fatalities	Value of Property Fire Damage
Dodge House	0	N/A	0	0	\$0.00
Glen Park	0	N/A	0	0	\$0.00
Green House	1	N/A	0	0	\$0.00
Leach House	0	N/A	0	0	\$0.00
Main Building	0	N/A	0	0	\$0.00
Mandell House	0	N/A	0	0	\$0.00
Weld House	0	N/A	0	0	\$0.00
Fairlane Apts.	0	N/A	0	0	\$0.00

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IV. Fire Protection Systems

Information specific to fire safety/detection systems and fire suppression systems for each on-campus housing facility is detailed in the chart shown below.

Residential Houses		Alarms			Room Smoke Detectors	Sprinkler System	Fire	
Building	Year Built	Heat	Smoke				Extinguishers	Auto-Dialer
Dodge House	1966	Y	Y	Y	N	Y	911/Campus Safety	
Glen Park	1853	Y	Y	Y	Y	Y	911/Campus Safety	
Green House	1860's	Y	Y	Y	Y	Y	911/Campus Safety	
Leach House	1960	Y	Y	Y	N	Y	911/Campus Safety	
Main Building	1888	Y	Y	Y	Y	Y	911/Campus Safety	
Weld House	1948	Y	Y	Y	N	Y	911/Campus Safety	
Fairlane Apts.	1958	Y	Y	Y	N	Y	911/Campus Safety	
Mandell House	1883	Y	Y	Y	N	Y	911/Campus Safety	
Academic/Business		Alarms			Room Smoke Detectors	Sprinkler System	Fire	
Building	Year Built	Heat	Smoke				Extinguishers	Auto-Dialer
AA House	1918	N	N	N	N	Y	N	
Athletic Trailers	2006	N	N	N	N	Y	N	
Bellinzoni	1868	N	N	N	N	Y	N	
Barlor Hall	1974	Y	N	N	N	Y	N	
Boathouse	1899	N	N	N	N	Y	N	
Bookstore	1905	Y	N	N	Y	Y	N	
Campbell Hall	1974	Y	N	N	N	Y	N	
Cleveland Hall	1911	Y	N	N	N	Y	N	
Dining Hall	1910	Y	N	N	N	Y	911/Campus Safety	
Long Library	1967	Y	Y	N	N	Y	911/Campus Safety	
Macmillan Hall	1932	Y	N	N	Partial	Y	911/Campus Safety	
Medical Center	1962	Y	N	N	N	Y	911/Campus Safety	
Morgan Hall	1925	Y	Y	N	Partial	Y	N	
Peachtown Day Care	1930	N	Y	N	N	Y	N	
Pettibone Building	1857	Y	Y	N	Y	Y	911/Campus Safety	
Phipps Auditorium	1935	Y	Y	N	Partial	Y	911/Campus Safety	
Schwartz Athletic	1956	Y	Y	N	N	Y	911/Campus Safety	
Service Building	1948	Y	Y	N	N	Y	911/Campus Safety	
Sommer Center	1905	Y	Y	N	Y	Y	N	
Stratton Hall	2007	Y	Y	Y	Y	Y	911/Campus Safety	
String Gallery	2004	N	N	N	Y	Y	911/Campus Safety	

Zabriske Building	1906	Y	Y	N	Y	Y	911/Campus Safety
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V. Evacuation Procedures

Wells College utilizes a “Buddy Building” system for evacuating and/or sheltering students in the event of an actual fire or other emergency. Students and staff living or working in the each residence hall will be directed to go directly to their assigned evacuation points if:

1. Circumstances exist where they will not be able to return to their residence hall for an extended period of time; or
2. Inclement weather or other situations exist that may pose a significant safety risk to the students and staff that have been displaced.

Campus Safety and Residence Life personnel will assist students during evacuations and attempt to account for all students and/or staff assigned to the residence hall.

Buddy Building Evacuation Roster		
Residence Hall	Primary Evacuation Point	Secondary Evacuation Point
Main Building	Sommer Center	Schwartz Center
Dodge House	Leach House	Schwartz Center
Glen Park	Leach House	Dodge House
Weld House	Main Building	Leach House
Leach House	Main Building	Schwartz Center
Fairlane Apartments	Dodge House	Leach House
Mandell House	Main Building	Sommer Center
Green House	Main Building	Sommer Center

